



Cashion Board of Education Regular  
Meeting  
Wednesday, December 15, 2021 6:00 PM  
Central

Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

**1. Call to order**

President Miller called the meeting to order at 6:00pm

**2. Establish quorum**

Attendance Taken at 6:00 PM.

Steve Andrews: Present  
Jessica Ballard: Present  
Chris Gibson: Present  
Michelle Miller: Present  
Ryan Suntken: Absent

**3. Discussion of bond projects.**

**4. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve consent agenda as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of November 8th, 2021 and special board meeting Dec 8th 2021.**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

**5. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2021-2022**

Motion to approve purchase order encumbrances as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**i. General Fund: P.O. #325-378 and P.O. #50130 - 50138 and increase #279 by \$468.43, #50106 by \$13,062.53, and #50107 by \$7,286.20 totaling \$103,832.38**

**ii. Building Fund P.O. #38 -39 totaling \$19,150.00**

**iii. Child Nutrition Fund PO# 15 totaling \$25,000.00**

**iv. 2021 Bond Fund PO #3 totaling \$22,261.76**

**B. Vote to approve payments for 2021-2022**

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**i. General Fund payments 774 - 1111 totaling \$807,188.09**

**ii. Building Fund payment 34 - 38 totaling \$32,226.08**

**iii. Child Nutrition Fund payments 53 - 68 totaling \$31,868.05**

**iv. 2021 Bond Fund payment 3 totaling \$22,261.76**

**C. Approve lease purchase request form #22 in the amount of \$238,855.98**

Motion to approve lease request payment as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

**D. Approve barn lease purchase request form #15 in the amount of \$75,943.47**

Motion to approve lease request payment as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

**E. Discussion/possible action on the following transfers of funds**

Motion to approve transfer of funds as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

**i. Transfer \$850.00 from activity account #912 (bpa) to activity account #970 (angel tree) for donation.**

**F. Discussion / possible action on 2021 board meeting dates.**

Motion to approve board meeting dates for 2022. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**G. Discussion / possible action on sanctioning of booster /parent clubs for Cashion Public Schools.**

Motion to sanction groups as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**H. Discussion / possible action on Return to Learn Plan (again 5th time).**

Motion to approve Return to Learn Plan for 5th time. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**I. Discussion / possible action on the following policies: FE**

Motion to approve policies as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**6. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. In-coming/out-going student transfers (18-307) (B) (7)**

**7. Vote to enter executive session**

Motion to enter executive session at 7:15pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

**8. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Miller acknowledged that the Board of Education left executive session at 7:53pm.

**9. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Miller, Ballard, Andrews, Gibson and Jackson

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 6A - 6E

**C. State and record that no action was taken**

No action was taken

**10. Discussion / possible action on resignations to date**

Motion to accept the resignation of Victoria Robison. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**11. Discussion / possible action on employment of substitute teachers**

Motion to approve employment of Macy Pickle and Terry Wade as substitute teachers. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**12. Discussion /possible action on employment of non-certified staff**

No Action

**13. Discussion /possible action on employment of certified staff**

Motion to employ Laura Schultz as middle school social studies teacher. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

**14. Discussion / possible action on incoming / out-going student transfers**

No Action

**15. New Business**

Motion to approve general fund payments #1112 - 1115 in the total of \$3,657.03. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Absent  
Yea: 4, Nay: 0, Absent: 1

Motion to approve building fund purchase order #40 in the amount of \$1,500.00. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

Motion to approve building fund payment #39 in the amount of \$1,500.00. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

## **16. Proposed Executive Session to discuss:**

### **A. Employment of superintendent 25 OS Sect.307 (B) (1)**

**Interview superintendent candidates.**

## **17. Vote to enter executive session**

Motion to enter executive session at 7:57pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

## **18. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Miller acknowledged that the Board of Education left executive session at 11:02pm

## **19. Executive session minutes compliance announcement**

### **A. State and record who was present for executive session**

Miller, Ballard, Andrews and Gibson

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to item 16A

**C. State and record that no action was taken**

No action was taken

**20. Discussion / possible action on employment of superintendent for 2022-2023 school year.**

No Action

**21. Vote to Adjourn**

Motion to adjourn at 11:03pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 4, Nay: 0, Absent: 1

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President

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Vice President

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Clerk

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Member



Member

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